

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of February 26, 2008**

- I. **ROLL CALL:** Chair Jim Wilson (absent), Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present was Village Manager Allard.

Vice-Chair Hambleton called the meeting to order at 7:00 p.m.

- II. **PUBLIC PARTICIPATION (Scheduled):** None.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **February 12, 2008 (Regular Meeting).** Motion by Trustee Sutor, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #17-08.** Motion by Trustee McCarney, seconded by Trustee Sutor, to approve Warrant #17-08 in the amount of \$71,751.22. **Motion passed 4-0-0.**

IV. **REPORTS**

a. **Village Manager**

1. **Safe Routes 2 School.** Manager Allard stated that the Village did get a grant for \$7000 for signage around the schools. Trustee Sutor agreed to reassemble the committee and obtain recommendations.
2. **King Street/Norwich University Substation Upgrade Project.** Manager Allard stated that the project is on schedule.
3. **Village Budget.** The meetings will get started soon. The Board wants to begin in late March. Manager Allard would like to include some funds for the sidewalk on the Common. She spoke to the people that review the grant applications and they had concerns about the seating that we had proposed for the wall as well as the fact that the wall is owned by the church. The Board would like to look at the application and priorities. We will start looking at this again in June because we would like to re-submit the application.
4. **Smart Meters.** The utilities would like to do a radial reads test on Cox Brook Road. We are not sure what the guidance will be on Smart Meters.

b. **Committee Reports**

1. **Town/Village Merger Committee.** There was a meeting last week; information was included in our packets. There was a discussion on transferring rights-of way from the Village to the Town if a merger was to take place.

c. **Miscellaneous**

1. **Efficiency Vermont Project update.** There was a recent meeting. The group wants to work towards a flyer that would go into the utility bills. There will be a bulb sale at Town Meeting. The group will meet again March 21, 2008.
2. **Water Project update.** All the easements have been obtained except for one (1) business. We are hoping that everything will be out next week and bids will be out for a mid-April start date.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. ADJOURNMENT: Motion by Trustee McCarney, seconded by Trustee Suitor, to adjourn.
Motion passed 4-0-0.

The Board adjourned at 7:47 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.